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| **Telecommunication StandardizationBureau** |  |
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 Geneva, 26 August, 2013

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| Ref: | **TSB-SG15-Q4-28102013** |  |
| Tel:Fax:E-mail: | +41 22 730 5515+41 22 730 5853tsbsg15@itu.int |  |

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| Subject: | **Meeting of Question 4/15Martlesham, Ipswich, UK, 28-31 October, 2013** |

Dear Sir/Madam,

In agreement with decisions of Study Group 15 and its management, I would like to inform you that a meeting on the projects G.fast and G.int is planned to take place in Martlesham, Ipswich, UK, hosted by British Telecom.

Details for planning attendance at this meeting are annexed below.

Yours faithfully,

Greg Jones
ITU-T Study Group 15 Secretariat
Telecommunication Standardization Bureau

**Annex**

Rapporteur meeting information

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| Identification | ITU-T Study Group(s) | 15 |
| Question(s) | 4 |
| Question title | Broadband access over metallic conductors |
| Rapporteur(s) | Frank Van der Putten |
| Rapporteur details | Copernicuslaan, 50 – 2018 Antwerp Belgium |
| Logistic information | Meeting venue | BT facilities, Adastral Park, Martlesham, Ipswich, UK |
| Host | Les Humphrey (BT)les.humphrey@bt.com |
| On-site registration start time | To be announced |  |
| Starting date, time | 28 October 2013, 8:30am |  |
| Ending date, time | 31 October 2013, 7:30pm |  |
| Invitation letter | [BTAdastralPark.docx](http://q4sg15.itu.ch/ties/Mtgs13/Q4/2013-10-Q4/BT%20Adastral%20Park.docx) |
| Registration | See invitation letter |
| Practical information | See invitation letter |
| Name of meeting contact | Les Humphrey (BT) |
| Contact details | les.humphrey@bt.com |
| Work planning | Details related to the event and will be kept updated, as necessary, at: | <http://q4sg15.itu.ch/ties/Mtgs13/2013-10-Q4/> |
| Work plan | 4 full days meeting |
| Objectives | Advancing G.fast and G.int Recommendations |

Note – Detailed meeting room information will be provided in the registration area

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